



Government of Nepal
Ministry of Physical Infrastructure and Transport
Department of Roads
Bridge Branch
Chakupat, Lalitpur

Expression of Interest for Consulting Service

Notice No: 11/074/75

Date of publication: 2074/09/06

1. The Government of Nepal, Department of Roads, Bridge Branch, invites EOI (Expressions of Interest) for the purpose of short listing of the qualified, eligible and experienced Consulting Firms for the works **Detailed design, drawing and report preparation of Vehicular underpass at Baneshwor Junction for through traffic between Bagmati Bridge (Arniko Highway) and Dhobi Khola Bridge (Arniko Highway) and at Maharajgunj Chowk Junction for through traffic between Dhumbarahi (Ring Road) and near Basundhara Chowk (Ring Road), Contract No. : BB-337320-UP-074/75-03.** The Standard EOI forms for the service will be available in Departments of Roads, Bridge Branch, Chakupat, Lalitpur. It can also be downloaded from the website: www.dor.gov.np. The budget to this purpose has been allocated by the Government of Nepal (GON) for the fiscal year 2074/075.
2. Experienced, eligible and willing Consulting Firms are invited to submit their sealed EOI, either alone or in joint venture with other firms; no later than the office hours on the 15th day from the publication of this notice.
3. Consulting Firms can form a Joint Venture (JV) with maximum 3 no. of firms. The EOI of Short List must clearly mention the name of the leading firm with financial liabilities. While submitting EOI document, power of attorney/ authorization letter shall be submitted separately along with Sealed EOI Document.
4. The interested consultant must provide following information in their Expression of Interest (EOI).
a) Corporate registration b) Tax Clearance (upto last fiscal year) c) VAT Registration d) Years of Standing
e) Organizational profile in brief f) General Experience (last 10 fiscal years) g) Experience in similar projects (last 7 fiscal years) h) Availability of Professional staff with suitable qualification i) Financial capabilities (annual turnover of last 10 fiscal years) j) Equipments and facilities
5. The received EOI shall be subjected to evaluation criteria based on general experience, experience in similar works as well as available equipment and human resource and financial capabilities to produce a short list. The services for Government of Nepal (GoN) organizations (Fully or Semi/Partially Owned) shall only be evaluated as firm/JV experiences for the evaluation.
6. Top Six Short listed consultants will be invited to submit their Technical and Financial Proposal as per the Request for Proposal (RFP), to be provided to them at the later stage.
7. In case the day of submission of the EOI falls on a public holiday, it shall then be submitted on the following working day. Only the shortlisted Consulting Firms shall be invited for RFP (Request for Proposal). Bridge Branch, DoR reserves the right to shortlist any or all of the Firms without assigning any reasons whatsoever. Further information or clarification can be obtained from Bridge Branch, DOR during office hours.
8. The EOI shall include adequate information as per the evaluation criteria to demonstrate their qualification in the best manner. In case of missing document and certificate, no further justification and enquiry shall be entertained.

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Bridge Branch

EXPRESSION OF INTEREST

Consultancy Service for Detailed design, drawing and report preparation of Vehicular underpass at Baneshwor Junction for through traffic between Bagmati Bridge(Arniko Highway) and Dhobi Khola Bridge (Arniko Highway) and at Maharajgunj Chowk Junction for through traffic between Dhumbarahi (Ring Road) and near Basundhara Chowk (Ring Road)

Contract No. : BB-337320-UP-074/75-03

Consulting Firm/Joint Venture

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Lead Consultant (in case of JV)

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Employer:

Government of Nepal
Ministry of Physical Infrastructure and Transport
Department of Roads
Bridge Branch
Chakupat, Lalitpur

Expression of Interest for Consulting Service For

Consultancy Service for Detailed design, drawing and report preparation of Vehicular underpass at Baneshwor Junction for through traffic between Bagmati Bridge(Arniko Highway) and Dhobi Khola Bridge (Arniko Highway) and at Maharajgunj Chowk Junction for through traffic between Dhumbarahi (Ring Road) and near Basundhara Chowk (Ring Road), Contract No. : BB-337320-UP-074/75-03

I Introduction

The Department of Roads (DOR) invites Expression of Interest (EOI) from Consulting Firm(s) for short listing to:

Consultancy Service for Detailed design, drawing and report preparation of Vehicular underpass at Baneshwor Junction for through traffic between Bagmati Bridge(Arniko Highway) and Dhobi Khola Bridge (Arniko Highway) and at Maharajgunj Chowk Junction for through traffic between Dhumbarahi (Ring Road) and near Basundhara Chowk (Ring Road), Contract No. : BB-337320-UP-074/75-03

II Criteria for Short listing

The eligibility and qualifying criteria are provided in Appendix I. The Request for Proposal (RFP) shall be provided only to the short listed Consulting Firms as and when required.

III Joint Venture

Consulting Firms can form a Joint Venture (JV) with maximum three partners.

IV Information about the Consulting Firms

The Consulting Firm(s) are required to complete the forms prescribed below. In case of a JV these forms are to be completed individually for each partner, in a sequential manner.

1) Eligibility Criteria:

S.N.	Eligibility Criteria	Compliance	Remarks
1	Corporate Registration	Yes/No	
2	Tax Clearance for upto last fiscal year	Yes/No	
3	VAT/PAN Registration	Yes/No	
4	Year of Standing min. 5 year (At least one firm in case of JV)	Yes/No	
5	JV Agreement in case of Firms in JV	Yes/No/ NA	
6	Adherence to code of Ethics and Anti-Corruption Policy	Yes/No	

2) Financial Capacity

Annual turnover of the last 10 years. (The Financial Capacity will be assessed by the values of the Best 3 years within last 10 years.)

Fiscal year	Turnover (NRs)

Note: the above information must be supported by the notarized Tax clearance certificates. The applicants are advised to indicate the best three years of turnovers. The values of the turnover of previous years will be adjusted according to the Inflation adjustment factor (wholesale price Index: overall index of NRB).

2) General Experience of the Firm in civil engineering works during the last 10 years with contract amount more than Rs. 0.5 million (excluding VAT)

S. N.	Name of the Project/works (Consulting Services)	Name of Client	Contract Amount of Consulting Services (excluding VAT)	Year of Completion
1				
2				
3				
.....				

Notes:

- The above information must be supported by notarized work completion certificates with clearly indicated contract amount.

3) Work Experience in Completion of work of “Completion of consultancy service of Bridge Design) during last 10 years.

S. N.	Name of the Project/works (Consulting Services)	No.	Name of Client	Year of Completion
1				
2				
3				
.....				

Notes:

- The above information must be supported by notarized works completion certificates.

4) Office Equipment and Facilities

List of Space, Survey equipment and vehicles available with and owned by the firm(s).

S. N.	Equipment/ Facilities	Quantities	Specification Remarks
1			
2			
3			
.....			

Notes:

- Only Total Station, GPS, Desktop/Laptop are considered for evaluation.
- Must Submit Ownership/ Purchased Vat Bill evidence with Notary Public Attested.
- Lease or hire agreements/proposals are not accepted.

5) Manpower Resources

Resource persons and supporting staff working with the consulting firm

SN	Professional Key Personnel	Name(s) of the person	Experience after Bachelor Degree (after getting engineering council)	Education	Remarks
1	Team Leader/ Geotechnical Engineer (International)				Having Experience of Vehicular Underpass Planning and Design (in SAARC Region)
2	Structural Engineer*				Having Experience as structural / Bridge engineer in road and bridge projects

*For national experts, notarized Nepal Engineering Council Certificates shall be attached .

A. Key Professionals (CV will be Evaluated)	
Team Members	Education Qualification and Experience
Team Leader/ Geotechnical Engineer (International)	<u>Education:</u> • Minimum: Graduate in Civil Engineering • Desirable: Masters in Geotechnical Engineering <u>Experience:</u> • Total Experience- 20 years • Experience in motorable bridge Related Field- 15 years • 10 year's experience as a Geotechnical Expert and minimum experience of 3 Vehicular Underpass Planning and Design (SAARC Region)
Structural Engineer	<u>Education:</u> • Minimum: Graduate in Civil Engineering • Desirable: Masters in Structure Engineering/Bridge Engineering <u>Experience:</u> • Total Experience- 15 years • Experience in Road and Bridges related field - 10 years • 5 years experience as a Structure/Bridge engineer in road & bridge projects

Notes:

- CV of each professional key personnel shall be submitted with signature of professional and authorized representative of the firm/JV.
- Notarized Academic certificate of manpower resources should be submitted.

5) Adherence to Code of Ethics and Anti-Corruption Policy

Provide the firms' commitment on Code of Ethics and Anti-Corruption and their mechanism to monitor the adherence to these policies.



Appendix - I

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Eligibility Criteria:

S.N.	Eligibility Criteria	Compliance	Status
1	Corporate Registration	Yes/No	Pass/Fail
2	Tax Clearance for upto last fiscal year	Yes/No	Pass/Fail
3	VAT/PAN Registration	Yes/No	Pass/Fail
4	Year of Standing min. 5 year (At least one firm in case of JV)	Yes/No	Pass/Fail
5	JV Agreement in case of Firms in JV	Yes/No/NA	Pass/Fail
6	Adherence to code of Ethics and Anti-Corruption Policy	Yes/No	Pass/Fail

Note 1: Consulting Firms can form a Joint Venture (JV). The EOI of Short List must clearly mention the name of the leading firm with financial liabilities.

Note 2: Maximum no of JV Firms : Three

Details of Qualifying Criteria

Description of Criteria	Marks out of 100	Minimum Marks to be obtained under each criteria
A) Firm's Capacity	55	40
1) Financial Capacity of Firm	10	5
2) Resource of Firm	45	35
(a) Resource Personnel	40	30
(b) Office Equipment and Facility	5	5
B) Experience of Firm	45	30
1) General Experience of the Firm	10	5
2) Specific Experience of the Firm	35	25

A) Firm's Capacity**Maximum 55 Marks****1) Financial Capacity of Firm****Maximum 10 Marks**

Average Annual Turnover of best 3 year of last five fiscal year	Marks
<NRs. 5 million	5
NRs. 5 - 10 million	7.5
>NRs. 10 million	10
For Value in between, points will be awarded in pro-rata basis.	

Note 3: The firm and/or JV shall have to submit Notary Public attested Tax Clearance Certificate of each fiscal year, supposed to be counted for EOI evaluation. Submission of Audit report or any another compiled tables shall not be considered for EOI evaluation. Notary Public signature shall be verified, if required.

Note 4: In case of JV business, the firm and/or JV shall have to submit Notary Public attested Tax Clearance Certificate of each fiscal year along with the JV agreement of that business, supposed to be counted for EOI evaluation.

Note 5: In case of JV, average annual turnover of the JV shall be evaluated taking account the % of Financial liability as stated in the JV Agreement for the EOI. If the JV agreement shall not clear about % of Financial liability, the marks for Financial Capacity shall be evaluated to Zero.

Note 6: For the evaluation of Financial capacity, Inflation Adjustment Factor (wholesale price index: overall index of NRB) shall be considered.

Details of Qualifying Criteria**2) Resource of Firm(s)****Maximum 45 Marks****a) Resource Personnel****Maximum 40 Marks**

Professional Key Personnel	Maximum Marks	Marks for Specific Job Experience
Team Leader/ Geotechnical Engineer (International)	25	5 marks for each Vehicular Underpass Planning and Design (in SAARC Region)
Structural Engineer	15	(1 marks for each motorable Bridges Design)
Total=	40	

Note 7: CV of each professional key personnel shall be submitted with signature of professional and authorized representative of the firm/JV.

Note 8: Proposed professional key personnel shall not be repeated by the same firm/JV and/or another firm/JV. In case of repetition of professional key personnel, the Unit shall ask via letter/email the person for physical presence within three days to declare him/herself the firm/JV to whom he/she shall want to be associated.

Note 9: CV of personnel's shall clearly mention his/her e-mail address and mobile number.

Note 10: The firm/JV shall also have to submit any certificate as evidence of his/her education (degree) as required above with Notarized Academic certificate of manpower. NEC Certificate for National Expert

C) Office Equipment and Facility

Maximum 5 Marks

List of Space, Survey equipment and vehicles available with and owned by the firm(s). Lease or hire agreements/proposals are not accepted.

Equipment/Facilities	Maximum Marks	Marks Obtained	Remarks
1) Total Station	3	1.5 Points for each	Must Submit Ownership evidence with Notary Public Attested.
2) GPS	1	0.50 marks for each	
3) Desktop/Laptop	1	0.25 marks for each	

B) Experience of Firm/JV

Maximum 45 Marks

B1) General Civil Engineering Experience

Maximum 10 Marks

Work Experience	As consultant
Completion of Civil Engineering related Service (Service Cost more than <u>NRs. 5 Lakhs excluding VAT</u>). No points if the contract amount not mentioned in certificate.	1.0 points for each job

B2) Specific Experience

Maximum 35 Marks

Work Experience	As consultant
Completion of consultancy service of Motorable Bridge Design	1.0 points for each job

